



KANHAIYA LAL POLYTECHNIC, ROORKEE

(Established by Kanhaiya Lal Trust, Ganesh Vatika Roorkee in 1956).

Aided by the Uttarakhand Government.

Application Form for the Post of Principal of Kanhaiya Lal Polytechnic Roorkee-247667,
District Hardwar (Uttarakhand)

(Application Sl. No. to be assigned by the office).

Instructions to candidates for filling the Application Form:

1. Read the attached instructions carefully.
2. To be filled by the candidate in his own handwriting in black ink.
3. Use Block Capital letters.
4. Every page of this application form is to be signed by the candidate at the bottom of the page and all documents attached are to be either self-attested or attested by prescribed authority.
6. Submission of Appendix-1 (परिशिष्ट-1) : Experience Certificate and Appendix-2 (परिशिष्ट-2): Checklist is mandatory.
7. Application found incomplete/cuttings/overwriting/unreadable are liable to be rejected.

Advertisement No :Dated:.....

1. The Name of the Post Applied for

2. Full Name (write in block letters)

3. Gender: Male/Female/Others.....

4. Father's Name/Husband's Name

5. Mobile No.:

6. Email ID (In Block Letters):.....

7. Postal Address in full (In Block Letters)

Note: Any change of address should be communicated by a letter on priority.

.....

.....

.....

(Attach two different self-attested proofs of address (AADHAAR/Voter ID/Driving License/
Passport/Ration Card/ or Issued by a prescribed government authority).

8. Date of Birth (enclose copy of high school certificate)

9. Place of Birth (Village, Tehsil, District and State)

.....

Paste Recent
Passport Size Self
Attested PHOTO

(Signature of the Candidate)



10. Are you a citizen of the Union of India? (Yes/No)

11. Category (GEN/OBC/SC/ST)

12. Marital Status: (Yes/No).....

13. Date of Marriage:

14. Number of children.....

15. Languages known (Reading/Writing/Spoken):.....

16. Have you ever been convicted (Yes/No).....if yes, give particulars of the case

.....

17. Give details all academic qualifications as required below.

Note: Particulars of any award and prizes obtained for achieving academics distinctions may be stated in the remarks column.

Educational Qualification	Examination or Degree with the name of University, Board & Institution	Class or Div. or Grade	% of marks or CGPA	Subjects/ Branch of Engineering	Date of declaration of result	Remarks
Academic:						
1. High School						
2. Intermediate						
3. Graduation						
4. Post Graduation						
5. Additional Qualification/Courses etc.						
5.1						
5.2						
6. Details of National/International Paper Published						
6.1						
6.2						

(Signature of the Candidate)

**Work Experience:**

18. Give particulars of your previous and present employment with details of the appointments, period under the heading as given below.

Name of the post held or nature of employment	Name of employer	Date of Joining	Date of Leaving	Reason for Leaving

18(a). Last salary drawn in the present/last job

19. Give brief details of experience supported by attested copies of employer certificate.

- (a). Teaching experience
- (b). Professional experience
- (c). Any other experience

20. If selected, notice period required for joining

21. Level of proficiency in computers. Basic/User/Advanced. (select one of the options)

22. State why you consider yourself suitable for this position.

--

(Signature of the Candidate)



23. The endorsements below must be signed by the Head of the Department in the case of candidate is already serving in his department (whether in permanent or temporary capacity).

Name:.....

Designation:

Organisation Name and Address:.....

.....

Mobile No.

Email ID:.....

Note: Enclose with this form

1- Character Certificate issued by

(i) A Gazetted Officer which should not be older than six months on the date of submission of this application.

OR

(ii) The Principal of the institution or present employer.

Name:.....

Designation:

Organisation Name and Address:.....

.....

Mobile No.

Email ID:.....

24. Declaration by the candidate.

I hereby declare that the information and the documents mentioned/submitted in this application form are true, if at any stage any the information submitted by me is found incorrect will attract cancellation of the candidature/appointment and legal action could be taken against me.

Date:

Applicants Full Signature

Place:.....



परिशिष्ट-01
Experience Certificate

Name of Deptt./Office:

Address of Deptt./Office:

Date & Reg. no. of Company/Firm/Society/Institution/Trust

Contact No.:

Website:

Ref. No. :-

This is to certify that Shri /Smt. /Km.
Son/Daughter/Husband of Shri..... is an employee of this
Department/Organization/Company/Firm/ Society /Institution/Trust and duties performed by him during the period (s) are
asunder

Name of post held	From dd/mm/yy	To dd/mm/yy	Total Period dd/mm/yy	Nature of appointment (Permanent Regular/ Temporary/ Part-time/ Contract/ Visiting faculty/Daily wages/ Honorary, etc.)	Nature of Experience: Field of Technical Education/ Field of Research/In dustry experience	Pay scale and last salary drawn	Duties performed/ experience gained in brief in each post (Please give details)	Place of posting	Experience at B.Tech level	Experience at M.Tech level

It is also certified that above facts and figures are true and based on service records available in
our Department/Organization/Company/Firm/ Society/Institution/Trust.

Date :

Place :

Sign

(Signature & Name of Authorized

Signatory in Capital Letters)

Designation with seal

Name & Signature of Candidate :

* All fields in this form are mandatory to be filled. Incomplete format will not be accepted in any case.



परिशिष्ट-02

कन्हैयालाल पॉलीटेक्निक रुड़की में प्रधानाचार्य के पद पर सीधी भर्ती हेतु आवेदन पत्र-2026

Check List

आवेदन पत्र क्रमांक:-.....

अभ्यर्थी का नाम:-.....

क्र०सं०	प्रमाण पत्रों/अभिलेखों का विवरण	संलग्न है अथवा नहीं
1	आवेदन पत्र की प्रति।	
2	हाईस्कूल प्रमाण-पत्र	
3	हाईस्कूल अंकतालिका	
4	इण्टरमीडिएट प्रमाण-पत्र	
5	इण्टरमीडिएट अंकतालिका	
6	बी०टेक०/बी०ई० उपाधि	
7	बी०टेक०/बी०ई० अंतिम वर्ष/सेमेस्टर की अंकतालिका	
8	एम०टेक०/एम०ई० उपाधि	
9	एम०टेक०/एम०ई० अंतिम वर्ष/सेमेस्टर की अंकतालिका	
10	पी०एच०डी० उपाधि (इंजीनियरिंग)	
11	अनुभव संबंधी प्रमाण-पत्र (परिशिष्ट 1 के प्रारूप पर)	
12	अधिमानी अर्हताओं सम्बन्धी प्रमाण-पत्र। (1) इंजीनियरिंग/प्रावधिकी में शोध कार्य (2) प्रादेशिक सेना में कम से कम 02 वर्ष की सेवा की हो, या (3) नेशनल कैडेट कोर (एन०सी०सी०) का 'बी' अथवा 'सी' प्रमाण-पत्र प्राप्त किया हो: को अन्य बातों के समान होने पर अभ्यर्थी को सीधी भर्ती के मामले में अधिमान दिया जायेगा।	
13	सक्षम अधिकारी द्वारा निर्धारित प्रारूप पर प्रदत्त लम्बवत् आरक्षण संबंधी प्रमाण-पत्र। (एस०सी०/एस०टी०) (यदि लागू हो)	
14	उत्तराखण्ड के स्वतंत्रता संग्राम सेनानी के आश्रित संबंधी प्रमाण-पत्र (यदि लागू हो)	
15	उत्तराखण्ड राज्य के दिव्यांग संबंधी प्रमाण पत्र (यदि लागू हो)	
16	उत्तराखण्ड के पूर्व सैनिकों को जिन्होंने सेना के आपातकालीन कमीशन प्राप्त अधिकारियों/अल्पकालीन सेवा कमीशन प्राप्त अधिकारियों सहित, पूर्व सैनिकों तथा कमीशन प्राप्त अधिकारी से सम्बन्धित प्रमाण-पत्र।	
17	स्थायी निवास प्रमाण-पत्र (यदि लागू हो)	
18	यदि अभ्यर्थी किसी केन्द्र अथवा राज्य सरकार/लोक प्रतिष्ठान के अधीन सेवारत है तो, सेवा नियोजक द्वारा प्रदत्त अनापत्ति प्रमाण-पत्र की प्रति।	
19	यदि अभ्यर्थी के नाम/पिता के नाम में विभिन्न प्रमाणपत्रों में साम्य न हो तो उक्त के संबंध में स्वघोषणा प्रपत्र मूल रूप में।	
20	पासपोर्ट साइज के 02 नवीनतम स्वप्रमाणित फोटोग्राफ एवं एक फोटोयुक्त आई०डी०।	

* यह स्पष्ट किया जाता है कि अंक-तालिकाओं को सम्बन्धित परीक्षा के मूल प्रमाण-पत्र अथवा डिग्री के स्थान पर मान्य नहीं समझते हैं और केवल अंक-तालिकाओं के आधार पर आपको सम्बन्धित परीक्षा में उत्तीर्ण नहीं माना जाएगा। जिन परीक्षाओं के परीक्षाफल हाल में प्रकाशित हुये हों और परीक्षा संस्था (Examining Body) ने नियमित प्रमाण-पत्र (Certificate) अथवा उपाधि (Degree) नहीं दिये हों, उनके लिए औपबन्धिक प्रमाण-पत्र (Provisional Certificate) मूल प्रमाण-पत्र के स्थान पर जमा करना होगा।

** एस०सी०/एस०टी० एवं अन्य आयु में छूट सम्बन्धित प्रमाण-पत्र विज्ञापन के अनुसार आवेदन पत्र भरने की अंतिम तिथि तक वैध होना चाहिए। अतः अभ्यर्थी यह सुनिश्चित कर ले कि उनका आयु में छूट सम्बन्धी प्रमाण-पत्र उत्तराखण्ड राज्य की सेवाओं हेतु जारी हों।

नोट-अभ्यर्थी उक्तानुसार चैकलिस्ट सहित चैकलिस्ट में उल्लिखित समस्त अभिलेखों की छायाप्रति के 02 स्वप्रमाणित सेट पूर्णरूप से भरते हुए तैयार करेंगे एवं अभिलेख सत्यापन (Document verification) के समय प्रस्तुत करना सुनिश्चित करें।

अभ्यर्थी का हस्ताक्षर.....

अभ्यर्थी का नाम.....