# KANHAIYA LAL POLYTECHNIC, ROORKEE

**(Established by Kanhaiya Lal Trust, Ganesh Vatika Roorkee in 1956).**
**Aided by the Uttrakhand Government.**

**Application Form for the Post of Lecturer of Kanhaiya Lal Polytechnic Roorkee-247667, District Hardwar (Uttrakhand)**

**(Application Sl. No. to be assigned by the office .....).**

***Instructions to candidates for filling the Application Form:***

***1. Read the attached instructions carefully.***

***2. To be filled by the candidate in his own handwriting in black ink.***

***3. Use Block Capital letters.***

***4. Every page of this application form is to be signed by the candidate at the bottom of the page and all documents attached are to be either self-attested or attested by prescribed authority.***

***6. Submission of Appendix-1 (परिशिष्ट-1) : Experience Certificate and Appendix-2 (परिशिष्ट-2): Checklist is mandatory.***

***7. Application found incomplete/cuttings/overwriting/unreadable are liable to be rejected.***

**Advertisement No** :. .....**Dated**:.....

Paste Recent Passport Size Self Attested PHOTO

1. The Name of the Post Applied for .....
2. Full Name (write in block letters) .....
3. Gender: Male/Female/Others.....
4. Father's Name/Husband's Name .....
5. Mobile No.: ☐☐☐☐☐ ☐☐☐☐☐
6. Email ID (In Block Letters):.....
7. Postal Address in full (In Block Letters)
   *Note: Any change of address should be communicated by a letter on priority.*
   .....
   .....
   .....
   (Attach two different self-attested proofs of address (AADHAAR/Voter ID/Driving License/ Passport/Ration Card/ or Issued by a prescribed government authority).
8. Date of Birth (enclose copy of high school certificate) ☐☐ ☐☐ ☐☐☐☐
9. Place of Birth (Village, Tehsil, District and State) .....
   .....

(Signature of the Candidate)

10. Are you a citizen of the Union of India? (Yes/No) .....

11. Category (GEN/OBC/SC/ST) .....

12. Marital Status: (Yes/No).....

13. Date of Marriage: ☐☐ ☐☐ ☐☐☐☐

14. Number of children.....

15. Languages known (Reading/Writing/Spoken):.....

16. Have you ever been convicted (Yes/No).....if yes, give particulars of the case

.....

17. Give details all academic qualifications as required below.

**Note:** Particulars of any award and prizes obtained for achieving academics distinctions may be stated in the remarks column.

| Educational Qualification | Examination or Degree with the name of University, Board & Institution | Class or Div. or Grade | % of marks or CGPA | Subjects/ Branch of Engineering | Date of declaration of result | Remarks |
|---|---|---|---|---|---|---|
| **Academic:** | | | | | | |
| 1. High School | | | | | | |
| 2. Intermediate | | | | | | |
| 3. Graduation | | | | | | |
| 4. Post Graduation | | | | | | |
| **5. Additional Qualification/Courses etc.** | | | | | | |
| 5.1 | | | | | | |
| 5.2 | | | | | | |
| **6. Details of National/International Paper Published** | | | | | | |
| 6.1 | | | | | | |
| 6.2 | | | | | | |

(Signature of the Candidate)

**Work Experience:**

18. Give particulars of your previous and present employment with details of the appointments, period under the heading as given below.

| Name of the post held or nature of employment | Name of employer | Date of Joining | Date of Leaving | Reason for Leaving |
|---|---|---|---|---|
| | | | | |

18(a). Last salary drawn in the present/last job .....

19. Give brief details of experience supported by attested copies of employer certificate.

(a). Teaching experience

(b). Professional experience

(c). Any other experience

20. If selected, notice period required for joining .....

21. Level of proficiency in computers. Basic/User/Advanced. (select one of the options)

22. State why you consider yourself suitable for this position.

| |
|---|
| |

(Signature of the Candidate)

23. The endorsements below must be signed by the Head of the Department in the case of candidate is already serving in his department (whether in permanent or temporary capacity).

Name:.....

Designation: .....

Organisation Name and Address:.....

.....

Mobile No. ☐☐☐☐☐ ☐☐☐☐☐

Email ID:.....

Note: Enclose with this form

1- Character Certificate issued by

(i) A Gazetted Officer which should not be older than six months on the date of submission of this application.

OR

(ii) The Principal of the institution or present employer.

Name:.....

Designation: .....

Organisation Name and Address:.....

.....

Mobile No. ☐☐☐☐☐ ☐☐☐☐☐

Email ID:.....

24. Declaration by the candidate.

I hereby declare that the information and the documents mentioned/submitted in this application form are true, if at any stage any the information submitted by me is found incorrect will attract cancellation of the candidature/appointment and legal action could be taken against me.

Date: .....

Applicants Full Signature

Place:.....

# परिशिष्ट–01

## Experience Certificate

**Name of Deptt./Office: .....**

**Address of Deptt./Office: .....**

**Date & Reg. no. of Company/Firm/Society/Institution/Trust .....**

**Contact No.:.....**

**Website:.....**

Ref. No. :-

This is to certify that Shri /Smt. /Km. ..... Son/Daughter/Husband of Shri..... is an employee of this Department/Organization/Company/Firm/ Society /Institution/Trust and duties performed by him during the period (s) are as under :

| Name of post held | From dd/mm/yy | To dd/mm/yy | Total Period dd/mm/yy | Nature of appointment (Permanent Regular/ Temporary/ Part-time/ Contract etc.) | Nature of Experience: Field of Technical Education/Field of Research/Industry experience | Pay scale and last salary drawn | Duties performed/experience gained in brief in each post (Please give details) | Place of posting |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | | |

It is also certified that above facts and figures are true and based on service records available in our Department/Organization/Company/Firm/ Society/Institution/Trust.

**Date :**

**Place :**

**Sign .....**

**(Signature & Name of Authorized Signatory in Capital Letters)**

**Designation with seal**

**Name & Signature of Candidate :**

* All fields in this form are mandatory to be filled. Incomplete format will not be accepted in any case.

# परिशिष्ट–02

कन्हैया लाल पॉलीटेक्निक रूड़की में प्रवक्ता..... के पद पर सीधी भर्ती हेतु आवेदन पत्र–2026

## Check List

आवेदन पत्र क्रमांकः–.....

अभ्यर्थी का नामः–.....

| क्र0सं0 | प्रमाणपत्रों/अभिलेखों का विवरण | संलग्नहैअथवानहीं |
|---|---|---|
| 1 | आवेदन पत्र की प्रति। | |
| 2 | हाई स्कूल प्रमाण–पत्र | |
| 3 | हाईस्कूल अंक तालिका | |
| 4 | इण्टरमीडिएट प्रमाण–पत्र | |
| 5 | इण्टरमीडिएट अंकतालिका | |
| 6 | स्नातक उपाधि | |
| 7 | स्नातक के अंतिम वर्ष/सेमेस्टर की अंकतालिका | |
| 8 | स्नातकोत्तर उपाधि | |
| 9 | स्नातकोत्तर अंतिम वर्ष/सेमेस्टर की अंकतालिका | |
| 10 | बी0एड0 उपाधि | |
| 11 | अनुभव संबंधी प्रमाण–पत्र (परिशिष्ट 1 के प्रारूप पर) | |
| 12 | अन्य बातों के समान होने पर ऐसे अभ्यर्थी को सीधी भर्ती के मामले में अधिमान दिया जायेगा –<br>(1) बी0एड0 या समकक्ष उपाधि<br>(2) प्रादेशिक सेना में कम से कम 02 वर्ष की सेवा की हो, या<br>(3) नेशनल कैडेट कोर (एन0सी0सी0) का 'बी' प्रमाण–पत्र प्राप्त किया होः को अन्य बातों के समान होने पर अभ्यर्थी को सीधी भर्ती के मामले में अधिमान दिया जायेगा। | |
| 13 | सक्षम अधिकारी द्वारा निर्धारित प्रारूप पर प्रदत्त लम्बवत् आरक्षण संबंधी प्रमाण–पत्र। (एस0सी0/एस0टी0) (यदि लागू हो) | |
| 14 | उत्तराखण्ड के स्वतंत्रता संग्राम सेनानी के आश्रित संबंधी प्रमाण–पत्र (यदि लागू हो) | |
| 15 | उत्तराखण्ड राज्य के दिव्यांग संबंधी प्रमाण पत्र (यदि लागू हो) | |
| 16 | उत्तराखण्ड के पूर्व सैनिकों को जिन्होंने सेना के आपातकालीन कमीशन प्राप्त अधिकारियों/अल्पकालीन सेवा कमीशन प्राप्त अधिकारियों सहित, पूर्व सैनिकों तथा कमीशन प्राप्त अधिकारी से सम्बन्धित प्रमाण–पत्र। | |
| 17 | स्थायी निवास प्रमाण–पत्र (यदि लागू हो) | |
| 18 | यदि अभ्यर्थी किसी केन्द्र अथवा राज्य सरकार/लोक प्रतिष्ठान के अधीन सेवारत है तो, सेवानियोजक द्वारा प्रदत्त अनापत्तिप्रमाण–पत्र की प्रति। | |
| 19 | यदि अभ्यर्थी के नाम/पिता के नाम में विभिन्न प्रमाण पत्रों में साम्य न हो तो उक्त के संबंध में स्वघोषणा प्रपत्र मूल रूप में। | |
| 20 | पास पोर्ट साइज के 02 नवीनतम स्वप्रमाणित फोटोग्राफ एवं एक फोटोयुक्त आई0डी0। | |

* यह स्पष्ट किया जाता है कि अंक–तालिकाओं को सम्बन्धित परीक्षा के मूल प्रमाण–पत्र अथवा डिग्री के स्थान पर मान्य नहीं समझते हैं और केवल अंक–तालिकाओं के आधार पर आपको सम्बन्धित परीक्षा में उत्तीर्ण नहीं माना जाएगा। जिन परीक्षाओं के परीक्षाफल हाल में प्रकाशित हुये हों और परीक्षा संस्था (Examining Body) ने नियमित प्रमाण–पत्र (Certificate) अथवा उपाधि (Degree) नहीं दिये हों, उनके लिए औपबन्धिक प्रमाण–पत्र (Provisional Certificate) मूल प्रमाण–पत्र के स्थान पर जमा करना होगा।

** एस0सी0/एस0टी0 एवं अन्य आयु में छूट सम्बन्धित प्रमाण–पत्र विज्ञापन के अनुसार आवेदनपत्र भरने की अंतिम तिथि तक वैध होना चाहिए। अतः अभ्यर्थी यह सुनिश्चित कर लें कि उनका आयु में छूट सम्बन्धी प्रमाण–पत्र उत्तराखण्ड राज्य की सेवाओं हेतु जारी हो।

नोट – अभ्यर्थी उक्तानुसार चैक लिस्ट सहित चैक लिस्ट में उल्लिखित समस्त अभिलेखों की छायाप्रति के 02 स्व प्रमाणित सेट पूर्ण रूप से भरते हुए तैयार करेंगे एवं अभिलेख सत्यापन (Document verification) के समय प्रस्तुत करना सुनिश्चित करें।

अभ्यर्थी का हस्ताक्षर.....

अभ्यर्थी का नाम.....